

**MEETING OF MAYOR AND COUNCIL  
WEDNESDAY, JULY 27, 2011**

**\* MEETING CALLED TO ORDER \* STATEMENT REGARDING OPEN  
PUBLIC MEETING LAW \* SALUTE TO THE FLAG**

The meeting was called to order at 7:07 p.m. by Mayor Martin. Adequate notice of this meeting was provided as is required by the Open Public Meetings Law with advertising in the Home News Tribune and posting on the bulletin board. All present Pledged Allegiance to the Flag.

**\* CALLING OF THE ROLL:**

Clmn. Peckham – Present  
Asciolla – Absent  
Janeczek – Absent  
Karczewski – Absent  
Perez – Present  
Smith – Present

**\* PUBLIC PORTION**

There was no one from the Public who wished to speak.

**\* CONSENT AGENDA – RESOLUTION # 2011 - 171**

**RESOLUTIONS:**

172 – Resolution opposing Senate Bill S-2795 which proposes to decrease municipal oversight of apartments

173 – Numbering and mapping of fire hydrants by Nicholas Mangano

174 – Refund of Certificate of Occupancy and Fire Prevention  
Certificate Fees

175 – Authorization to sign shared services agreement with  
Matawan for Animal Control and Impoundment Services

176 – Resolution of the Borough of Helmetta authorizing Shared Services  
Agreement with the Boough of Spotswood for the provision of  
Emergency Medical Services to the Borough of Helmetta

Acceptance of Kaylynn Ruskuski as Junior Member of Helmetta Fire Department

MOTION - Clmn. Peckham      SECOND --Clmn. Smith

**ROLL CALL : 3 - 0**

No one had reports to be given.

**\* READING OF ORDINANCES (First Reading)**

14 – An Ordinance authorizing a Special Emergency Appropriation of \$25,000 for the Purpose of funding the preparation and execution of a complete program of revaluation of real property for the use of the Borough's Tax Assessor in establishing a uniform schedule of values for equalization of the real property located within the Borough of Helmetta, County of Middlesex, New Jersey

MOTION – Clmn. Peckham      SECOND – Clmn. Perez

**ROLL CALL: 3 - 0**

**\* NEW BUSINESS**

A Hearing with the Middlesex County Board of Taxation will be held on Friday.  
National Night Out will be held on August 2. Only the Specials will be attending this evening. The Director will be coming up from Cape May.

**\* ADJOURNMENT**

There being no further business the meeting was adjourned at 7:19 p.m.

REPORT OF MUNICIPAL CLERK  
SANDRA BOHINSKI

JUNE, 2011	Copies	Marr Lic	Plng Bd	Towing	Licenses	Lndlr Reg	Recycling
Regenye	\$100.00					\$100.00	
Murray	\$100.00					\$100.00	
Kishyk	\$200.00					\$200.00	
Syx	\$100.00					\$100.00	
Castagneta	\$100.00					\$100.00	
Cohen	\$28.00	\$28.00					
Febinger	\$28.00	\$28.00					
<b>Total</b>	\$656.00	\$56.00				\$600.00	
Dog & Cat Licenses	\$8.00						

Water/Sewer Receipts Report

June 2011

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2007 Principal	\$ -	\$ -	\$ -
2008 Principal	-	-	-
2009 Principal	-	-	-
2010 Principal	1,448.76	1,542.19	2,990.95
2011 Principal	<u>6,969.66</u>	<u>7,406.66</u>	<u>14,376.32</u>
Subtotal	8,418.42	8,948.85	17,367.27
Interest	<u>160.02</u>	<u>169.83</u>	<u>329.85</u>
Subtotal	8,578.44	9,118.68	17,697.12
Final Water Reads	40.00	-	40.00
Returned Checks	800.72	-	800.72
Payment Reversal	-	-	-
NSF Bank Fees	50.00	-	50.00
Duplicate Bill Fee - W&S	-	-	-
Connection Fee	-	-	-
New Water Meter Fee	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Deposits</b>	<u>\$ 9,469.16</u>	<u>\$ 9,118.68</u>	<u>\$ 18,587.84</u>

Carol Feig  
Utility Revenue Collector

## **RESOLUTION # 2011 - 172**

### **RESOLUTION OPPOSING SENATE BILL S-2795 WHICH PROPOSES TO DECREASE MUNICIPAL OVERSIGHT OF APARTMENT BUILDINGS**

**WHEREAS**, all apartment communities in the state of New Jersey containing three or more units fall under the state's jurisdiction via the Hotel and Multiple Dwelling Law, whereby the state inspects such multiple dwellings once every five years, and requires owners to register with the Department of Community Affairs; and

**WHEREAS**, in addition, many municipalities have established their own inspection programs for multiple dwellings by assessing landlords to help pay for inspectors and increased oversight; and

**WHEREAS**, on June 29, 2011, the state Senate approved bill S-2795, which is expected to be taken up by the Assembly in the fall, and which would prevent municipalities from conducting routine inspections of multiple dwellings containing three units or more; and

**WHEREAS**, this would mean that periodic inspection of multiple dwellings for compliance with property maintenance codes, and use and occupancy requirements, would be performed solely by the state, and not by a municipality; and

**WHEREAS**, the Borough Council believes that halting local inspections would provide a giveaway to landlords who wield influence and leave tenants of multiple dwellings vulnerable to substandard conditions; and

**WHEREAS**, the Borough Council strongly opposes Senate bill S-2795 in its current form and wishes to make this opposition known to the Borough's representatives in the State Assembly.

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Helmetta that the Borough Council strongly opposes the adoption of Senate bill S-2795 which would prevent municipalities from conducting routine inspections of multiple dwellings.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be provided by the Borough Clerk to Senator Barbara Buono and Assemblymen Peter J. Barnes, III and Patrick J. Diegnan, Jr.

## **RESOLUTION 2011 – 173**

### **NUMBERING AND MAPPING OF FIRE HYDRANTS BY NICHOLAS MANGANO**

**WHEREAS**, Nicholas Mangano, a resident of the Borough of Helmetta is working towards receiving his Eagle Scout Award; and

**WHEREAS**, as part of his criteria to achieve this he must show leadership in a project; and

WHEREAS, with the approval of Public Works Director Darren Doran, he has chosen to number and map out the fire hydrants in the Borough;

NOW THEREFORE BE IT RESOLVED that Nicholas Mangano is hereby granted permission to number and map out the fire hydrants in the Borough of Helmetta.

#### **RESOLUTION 2011 - 174**

#### **REFUND OF CERTIFICATE OF OCCUPANCY AND FIRE PREVENTION CERTIFICATE FEES**

WHEREAS, Jennifer Melfa filled out the Certificate of Occupancy, Fire Prevention and Landlord Registration applications for 911 Meadow Court and paid the applicable fees; and

WHEREAS, as per Joseph Kotora, Code Enforcer, she is only renting the unit and not selling it; and

WHEREAS, only the Landlord Registration is required;

NOW THEREFORE BE IT RESOLVED, that \$100.00 for the C.O. and \$50.00 for the Fire Prevention applications be refunded and the C.F.O. is hereby authorized to send \$150.00 to Jennifer Melfa, PO Box 2, Hazlet, NJ 07730.

#### **RESOLUTION 2011 – 175**

#### **AUTHORIZATION TO SIGN SHARED SERVICES AGREEMENT WITH MATAWAN FOR ANIMAL CONTROL AND IMPOUNDMENT SERVICES**

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (C.40A :65-1, et seq.) authorizes local units to enter into Shared Services Agreements with other local units ; and

WHEREAS, the Borough of Matawan is interested in having the Borough of Helmetta provide animal control services ;

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Helmetta that the Mayor and Municipal Clerk be and they are hereby authorized to execute a Shared Services Agreement for Animal Control Services and Impoundment Services with the Borough of Matawan.

**RESOLUTION # 2011 – 176**

**RESOLUTION OF THE BOROUGH OF HELMETTA  
AUTHORIZING SHARED SERVICES AGREEMENT  
WITH THE BOROUGH OF SPOTSWOOD FOR THE  
PROVISION OF EMERGENCY MEDICAL  
SERVICES TO THE BOROUGH OF HELMETTA**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes municipalities to contract with each other for shared services; and

**WHEREAS**, the Borough of Helmetta ("Helmetta") entered into a shared services agreement with the Borough of Spotswood ("Spotswood") for the purpose of having emergency medical services provided to Helmetta by Spotswood for one year commencing June 1, 2009 through May 31, 2010, with a renewal upon the same terms and conditions for up to three (3) additional one year periods, provided that both parties have adopted resolutions authorizing the renewal of said Agreement; and

**WHEREAS**, for each additional year that the Agreement is renewed, Helmetta agrees to pay a non-refundable lump sum of \$2,000.00 to Spotswood due and payable within forty-five (45) days of Helmetta's renewal of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute any documents, in a form acceptable to the Borough Attorney, necessary to effectuate a one year renewal of the emergency medical services agreement with Spotswood, effective June 1, 2011. Said agreement is on file with the Borough Clerk and incorporated herein by reference.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Clerk, Borough of Spotswood
- b. David A. Clark, Borough Attorney
- c. Lori Russo, CFO

**BOROUGH OF HELMETTA  
NOTICE OF PUBLIC HEARING  
ORDINANCE # 2011 - 14**

**AN ORDINANCE AUTHORIZING A SPECIAL  
EMERGENCY APPROPRIATION OF \$25,000.00 FOR THE  
PURPOSE OF FUNDING THE PREPARATION AND  
EXECUTION OF A COMPLETE PROGRAM OF  
REVALUATION OF REAL PROPERTY FOR THE USE OF  
THE BOROUGH'S TAX ASSESSOR IN ESTABLISHING A  
UNIFORM SCHEDULE OF VALUES FOR  
EQUALIZATION OF THE REAL PROPERTY LOCATED**

**WITHIN THE BOROUGH OF HELMETTA, COUNTY OF  
MIDDLESEX, NEW JERSEY**

**WHEREAS**, N.J.S.A. 40A:4-53 provides that a municipality may adopt an ordinance providing for a special emergency appropriation for preparation and execution of a complete program of revaluation of real property for the use of the local tax assessor; and

**WHEREAS**, the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to undertake the preparation of a complete program of revaluation of real property for the use of its tax assessor in establishing a uniform schedule of values for equalization of the real property located within the Borough; and

**WHEREAS**, the Borough has determined that it is necessary to authorize a special emergency appropriation, as permitted under N.J.S.A. 40A:4-53, in order to provide adequate funds for the awarding of a contract for the preparation and execution of a complete program of revaluation of real property within the Borough; and

**WHEREAS**, the estimated cost of preparing and executing a complete program of revaluation of real property within the Borough is \$25,000.00.

**NOW, THEREFORE**, be it ordained by the Borough Council of the Borough Of Helmetta, in the County of Middlesex, New Jersey, as follows:

Section 1. Pursuant to N.J.S.A. 40A:4-53, the sum of \$25,000 is hereby appropriated for the preparation and execution of a complete program of revaluation of real property for the use of the Borough's tax assessor, and the same shall be deemed a special emergency appropriation as defined and provided for in N.J.S.A. 40A:4-55.

Section 2. The authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least one fifth of the amount authorized by this ordinance and as provided in N.J.S.A. 40A:4-55.

Section 3. A copy of this ordinance shall be filed with the Director of the Division of Local Government Services.

Section 4. This ordinance shall take effect upon final passage and publication as required by law.